

MORMUGAO PORT AUTHORITY
ENGINEERING MECHANICAL DEPARTMENT

Quotation No.: CME/XEN(E-P)/Quotation/2025/12



An ISPS Code Compliant Port

QUOTATION
FOR
“SHIFTING OF CABLES FEEDING HIGH MAST NO. 5 to 55 FROM
EXISTING TRENCH TO ADJACENT TRENCH”

Due at **15.00 hrs. on 29.12.2025**

Website: <https://www.mptgoa.gov.in/>

MORMUGAO PORT AUTHORITY
ENGINEERING MECHANICAL DEPARTMENT

Quotations are invited in a sealed cover from experienced firms duly superscribed as QUOTATION FOR “Shifting of cables feeding high Mast No. 5 to 55 from existing trench to adjacent trench”.

Details about Quotation:

Quotation No.	CME/XEN(E-P)/quotation/2025/12
Name of Work	“Shifting of cables feeding high Mast No. 5 to 55 from existing trench to adjacent trench”
Completion Period	As indicated at clause 2.4
Estimated Cost (INR)	Rs.4,82,200 /- (excl. of GST)
EMD	Rs.9,650/- (Rupees Nine thousand six hundred and fifty only) (excl. of GST) Bidder claiming exemption under MSE shall produce Udyam registration certificate as per Clause (1.1.2) of this document, along with Bid Security Declaration as per clause (1.2) Note: Bidders not providing EMD OR not producing exemption certificate along with Bid Security Declaration before due date and time shall be disqualified.
Liquidated Damages	1% per week or part thereof of delay, of contract value subject to a maximum of 10% of contract value, with applicable GST. Details at Section-I, General Terms and Conditions, clause No 1.7
Security Deposit	As per Section-II, Clause No 2.5
Payment terms	As indicated at Section-II, Clause 2.7, also Contractor bank details to be furnished as per Appendix-I.
Quotation Submission	As indicated at Section-I, General Terms & Conditions, clause no. 1.6
Bid Validity	120 Days from the due date of submission of the quotation.
Date of submission	29.12.2025 till 15:00 Hrs.
Date of Opening	29.12.2025 at 15:30 Hrs.
Address for communication and submission of bid:	Executive Engineer (G-Tendering), Engineering Mechanical Dept., Mormugao Port Authority, Headland Sada, Goa – 403804.
Contact Details	Phone : 0832-2594218/13/21 ; Email : xenproj.mgpt@gmail.com
Website	https://www.mptgoa.gov.in/

EXECUTIVE ENGINEER (G-TENDERING)
MORMUGAO PORT AUTHORITY

SECTION – I

1.0 **GENERAL TERMS AND CONDITIONS**

Quotations are invited in a sealed cover (**SINGLE COVER**) from experienced firms duly superscribed as QUOTATION FOR “Shifting of cables feeding high Mast No. 5 to 55 from existing trench to adjacent trench”.

1.1 **Earnest Money Deposit:**

1.1.1 The Bidder shall furnish an EMD of Rs.9,650/- (Rupees Nine thousand six hundred and fifty only) (excl. of GST). Without EMD (except in case of Clause 1.1.2) the quotation shall be treated invalid. The E.M.D. shall be submitted either in the form of Payment Receipt generated through Cash Section/MPA or through NEFT/RTGS/Net Banking to MPA account as per bank details indicated at Appendix-III or through DD from Nationalized/Scheduled Banks in favour of the Financial Advisor & Chief Accounts Officer, MPA, payable at Vasco, Goa.

1.1.2 Micro and Small Enterprises (MSE) registered with District Industries Centre (DIC) or Khadi and Village Industries commission or Khadi & Industries Board (KVIB) or Coir Board or National Small Industries Corporation (NSIC) or Directorate of Handicrafts and Handlooms or Udyam Registration certificate or any other body specified by Ministry of MSME shall be exempted of EMD on producing self-attested valid supporting certificates issued by the governing body.

Note: Exemption towards payment of EMD will be extended only to Micro and Small Enterprises. Bid security declaration as per ANNEXURE-01 to be submitted by the Bidders registered with MSE and are claiming exemption towards EMD, failing which the offer shall be summarily rejected.

1.1.3 In the event of Bidder withdrawing his Bid before the expiry of bid validity period of 120 days from the date of opening of Price Bid, the Bid (Quotation) submitted by the Bidder shall be cancelled and EMD shall be forfeited.

1.1.4 The Earnest Money Deposit of unsuccessful Bidders shall be returned on award of Contract to the successful Bidder. No interest shall be payable on the amount of E.M.D in any case. The Earnest Money Deposit of the successful Bidder shall be refunded only on receipt of Security Deposit as stipulated in the Quotation enquiry.

1.1.5 In addition to above, the EMD shall be forfeited by the Port in the following events:

- i.) If the Bid is withdrawn or varied or modified in a manner not acceptable to Port during the validity or extended validity period as agreed by the Bidder.
- ii.) If the Bidder tries to influence the Bid evaluation, bid comparison or contract award decision.
- iii.) In case the Bidder, submits false certificate in terms of any documents supported to the Quotation / Enquiry.
- iv.) In case the bidder is found to indulge in corrupt or fraudulent practices at any stage including the execution of the contract.
- v.) In case the Contractor abandons the work.

1.2 Bid Security Declaration:

1.2.1 **The Bidder claiming exemption towards EMD, by producing MSE certificates as indicated at 1.1.2, is required to submit dully filled-in Bid Security Declaration as attached at Annexure-1. The Bid not accompanied with Bid security declaration shall be **summarily rejected**.**

1.2.2 In the event of levying the penalty and/ or encashing of the Performance Security, GST is applicable and while imposing penalty GST as applicable shall be collected.

1.2.3 The bidder shall be disqualified/terminated and may be debarred for a period of three (3) years from participating for tenders at Mormugao Port Authority duly informing the MSE authorities if applicable, if

- i. the Bidder withdraws the Bid after Bid opening during the period of Bid Validity;
- ii. the successful Bidder fails within the specified time limit to
 - a) Fails to commence the work on the specified date as per LOA/Work order.
 - b) If the bid is varied or modified in a manner not acceptable to the Employer during the validity or extended validity period duly agreed by the Bidder.
 - c) If any information or representation submitted by Bidder is found to be false or incorrect.
 - d) Any effort by the Bidder to influence the Employer on bid evaluation, bid comparison or contract award decision.

1.3. Minimum Eligibility Criteria:

1.3.1 Financial Criteria:

The Bidder shall have an average Annual financial turnover of at least Rs.1,44,660/- for the 3 financial years of, 2022-23, 2023-24, 2024-25.

In case of Micro and Small Enterprises/Start-ups, the Average Annual Financial Turnover shall be at least Rs.72,330/- subject to production of certificate issued by MSME authorities/DPIIT.

Note: Documentary evidence duly self-attested viz. Auditor's certificates /balance sheet/profit and loss statement for the three years shall be uploaded along with the bid.

1.3.2 Technical Criteria:

The Bidder shall have successfully completed Similar Work costing not less than Rs.3,85,760/- Exclusive of GST, during last 7 (Seven) Years ending last day of month previous to the one in which tenders are invited.

Note: Similar work means "Laying of L.T/H.T cables at any Government /PSU's /Reputed Private Organizations".

1.4. Evaluation of the Bid:

1.4.1. An offer shall be considered responsive and for evaluation if:-

- (i) it is accompanied by (i) EMD or (ii) exemption certificate as per clause (1.1.2) along with Bid Security Declaration (for Bidders claiming exemption for EMD) as at clause (1.2.1).
- (ii) the validity of the offer is same as stipulated in the quotation document,
- (iii) it meets the Minimum Eligibility Criteria as indicated at clause (1.3) and have furnished documentary evidence for financial over as detailed at 1.4.4 and work order copy, work completion certificate copy and other documentation as indicated at clause 1.4.5, GST,ESI,EPF, PAN details as per clause 1.4.6 and valid electrical license as per clause 2.6
- (vi) The Bid is received by Port by due date and time of submission including any extension thereof.
- (vii) has been properly signed by an authorized signatory holding Power of Attorney in his favour
- (VIII) duly filled Financial Bid is enclosed with the Technical Bid.

1.4.2. In case the bidder submits Bid with alterations/additions, conditional offer / imposes own terms and conditions / does not accept tender conditions completely, his/her Bid **shall be summarily rejected**.

1.4.3 **Evaluation** will be done on Total of price in the Price Schedule (BOQ) and lowest offer shall be considered among all Bidders for award of work. The rates quoted shall be inclusive of transportation, lodging and boarding, but exclusive of GST. Applicable GST shall be paid extra as applicable. If any new tax imposed by the State/Central Govt., same shall be reimbursed by producing documentary proof. In case the rates quoted in figures and words are not identical, then rates entered in words shall be deemed as the price quoted for the item in question. Also, any discrepancy noticed while calculating amount or summing up the total, the value indicated in words shall be considered for evaluation.

1.4.4. In support of clause no.(1.3.1), 'Annual Financial Turnover' as per ANNEXURE-02 shall be submitted duly certified by CA with UDIN No. As Documentary evidence, self- attested copies of balance sheet /profit and loss statement for the three years ie 2022-23, 2023-24, 2024-25 shall be submitted along with the Bid.

1.4.5 In support of clause no. (1.3.2), the Bidder shall submit Self attested photo copies of LOA/work order/agreements showing the awarded contract value for "similar works" and satisfactory Completion Certificates issued by the Client, indicating the date of Completion and completed Contract Value failing which the work shall not be considered for evaluation. Also, the bidders are required to submit TDS certificates pertaining to the referred completed work. In case the Bidder has carried out and completed the works for MPA, then only the work order is to be furnished along with the duly filled in price schedule. The Completion certificate and TDS certificate need not be furnished.

1.4.6 The Bidder shall furnish valid (active status) GST registration, EPF and ESI registration, PAN no. (APPENDIX-II to be filled).

Note: Copies of challans of recently paid contributions towards ESI & EPF have to be submitted to establish their respective active status.

1.4.7 The quotation document shall be furnished by the bidder **duly signed and stamped on each page**.

1.4.8 All supporting documents (work orders, completion certificates, TDS, registrations/ licenses, financial documents, etc.) which are submitted along with the quotation document **shall be submitted duly signed and stamped**.

1.4.9 Bank details as Appendix-I

1.4.10 Format for Proprietorship / Power of Attorney as per Annexure-03

1.4.11 Format for Declaration as per Annexure-04

1.5. Bid Validity:

The Bid validity shall be 120 days from the due date of submission of the quotation.

1.6 Submission of Quotation

- 1.6.1. A **single sealed envelope** superscribed as ‘Quotation for “Shifting of cables feeding high Mast No. 5 to 55 from existing trench to adjacent trench” containing EMD / MSE Registration certificate (with Bid Security Declaration), work order; completion certificate, TDS certificate along with documentation pertaining to GST registration, EPF and ESI registration, PAN no., valid Electrical License, documentation pertaining to financial criteria, etc. along with Duly filled price schedule as per Section –III, should be, inwarded before the **due date and time** at the DISPATCH COUNTER on second floor of the Port’s Administrative Bldg., Mechanical Engineering Department at Headland Sada.
- 1.6.2. Bidder shall submit only one quotation by due date and time. In the event the Bidder is submitting more than one quotation, then all his quotations shall not be opened and summarily be rejected.
- 1.6.3. The Bidder shall be allowed to be present during the opening of the quotation.

1.7 Liquidated Damages:

In the event of failure by the contractor to complete the execution of the work within the time stipulated in the contract or by the expiry of any period of extension granted by the Board’s terms thereof, the contractor shall pay the Board for delay to complete the work, a sum of 1 % per week or part thereof of contract value subject to a maximum of 10% of contract value and the Board shall have the power to deduct this amount from the payment of the amounts due to the contractor. The GST as applicable on the amount will be deducted at the time of making payment to Vendors/Contractors.

1.8 EPF/ESI: Applicability of EPF and ESI Act.

The Bidder / Contractor shall ensure strict compliance of the labour laws including those under the Employees State Insurance Act, 1948 and the Employees Provident Fund & Miscellaneous Provisions Act, 1952 and rules and regulations framed therein.

The Bidder / Contractor shall ensure that the statutory contribution towards the Employee State Insurance Act, 1948 and the Employees Provident Fund & Miscellaneous Provision Act, 1952 in respect of the employees engaged by him are deposited with the authority concerned and a proof having deposited the contribution should be produced at the office of Mechanical Engineering Department by 10th of the succeeding month in which the payment was due.

In the event any Bidder raises a dispute that he is not covered under the provisions of Employees State Insurance Act, 1948 and the Employees Provident Fund & Miscellaneous Provision Act, 1952 such Bidder should obtain Certificate from the Competent Authority of EPF under these Acts and produce the same documentary evidence at the office of the Chief Mechanical Engineer.

The amount recovered if any, as statutory dues in respect of the Employees Provident Fund and Miscellaneous Provisions Act, 1952 and the Employees State Insurance Act, 1948 shall be released only after producing documentary evidence / no dues certificate from the authorities under these Acts.

1.9 Security & Safety Requirements:

- a) The contractor shall indemnify MPA against any violation of safety laws , rules and regulations while carrying out operations and maintenance as required by the contract .
- b) No unauthorized person should be allowed to work on the work site.
- c) The contractor shall at his own expenses provide all safety gears for all labours engaged during the work.
- d)The workforce deployed under this contract will be provided and use all the necessary safety gears and equipment for the job.
- e) Bidder/deployed staffs will follow all the required safety procedures while executing the job.
- f) They indemnify the Port for any accidents /incidents while carrying out the contract.
- g) All precautions to ensure safety of workmen must be taken while execution of work . Traffic rules should be strictly followed to avoid accidents & unforeseen incidents.
- h) The Contractor shall be solely responsible, at his own cost, for the supply of required PPE to his workers and staff and he shall also ensure the use of PPE such as helmets, safety shoes, nose masks, hand gloves, Safety Harness or any other equipment as required depending on nature of work by his staff at site.

1.10 Gate Pass:

Necessary RFID entry passes shall be obtained by the Contractor at their own cost with the approval of Port Officials for entry into Port area. The same can be obtained online from our website www.mptgoa.gov.in.

1.11 Injury/Damage to persons and property:

- i.) The contractor shall take all precautions while carrying out the contract work against any possible damage to Port property. Should any such damage be done by the contractor, he shall make good or bear the cost of making good the same, when brought to his notice, without delay to the satisfaction of the Engineer, failing which the same will be recovered from the bill.
- ii.) The contractor shall indemnify the Port against any claim that may arise for any damage to or loss to Port property or injury caused to Port personnel or to any labour engaged by the contractor, during the execution of the contract. The Port will not be responsible for any failure on the part of the contractor or his agent to take necessary measures or precautions in this regard. In this regard contractor will be wholly responsible, if any injury/death of his person on duty, and contractor shall take necessary insurance policy to cover the staff while at work to meet any such eventualities.

1.12 Force Majeure:

Notwithstanding anything in this contract to the contrary, neither the MPA nor the contractor shall be liable or deemed to be in default for any failure or any delay in performance hereunder, if caused by "force majeure" which term shall mean but not be limited to fire, explosion, natural causes like flood, earthquake, civil commotion, strikes epidemic, pandemic and other acts of God, action of enemies, act of any government or other similar causes beyond the control of the party affected, who shall notify the other party within a reasonable time from the beginning of the operation of said cause and shall thereafter exert all diligence to overcome such cause of delay and resume performance.

1.13 Foreclosure of Contract

Notwithstanding anything in the contract document, the contractor agrees that the Port shall be entitled to foreclose the contract on occurrence of the following events:

- i. In the event of breach of contract by the Contractor
- ii. An emergency or
- iii. for national security and /or national interest and /or public reasons.

Upon the occurrence of the events specified in the above (i),(ii) and (iii)above, the Port reserves the right to fore close the contract at any point of time during the contract period on the issue of the termination notice. The Port shall not be liable to compensate the contractor or any other person for any losses or estimated loss of profits during such period.

1.14 Work not to sublet:

The contract shall not be assigned or sublet.

1.15 Indemnification: (if applicable)

The contractor shall be deemed to indemnify and keep indemnified the Port from and against all actions, claims, demands and liabilities whatsoever under and in respect of the breach of any of the provisions of any law, rules or regulations having the force of law, including but not limited to –

- a) The Minimum Wages Act, 1948.
- b) The Dock Workers (Regulation of Employment) Act, 1948
- c) The Building And Other Construction Workers (Regulation of Employment & Conditions of Service) Act, 1996
- d) The Dock Workers' Safety, Health & Welfare Act, 1986
- e) The Payment of Wages Act, 1936.
- f) The Workmen's Compensation Act, 1923.
- g) The Employees Provident Fund Act, 1952.
- h) The Contract Labour (Regulation and Abolition) Act, 1970; Rules 1971.
- i) The Payment of Bonus Act, 1965.
- j) The Payment of Gratuity Act, 1972.
- k) The Equal Remuneration Act, 1976.
- l) The Employees State Insurance Act, 1948 & Employees State Insurance (Amendment) Act,1989
- m) Child Labour (Prohibition and Regulation) Act, 1986.
- n) The Maternity Benefits Act 1961
- o) Interstate Migrant Workmen (Regulation Of Employment & Conditions Of Service) Act, 1979.
- p) Motor Vehicle Act, latest revision

1.16 Taxes:

The contractor shall be registered under GST and shall furnish documentary evidence in support of valid GST registration.

The Contractor shall remit the GST amount in the invoice to the Government within the due dates and also file the returns by mentioning the GSTIN of the Mormugao Port Authority (MPA) (formerly Mormugao Port Trust) to enable Port to avail eligible Input Tax Credit (ITC). The Contractor shall indemnify MPA from any loss of eligible ITC of GST paid by it to the Contractor based on their tax invoice, due to non-payment of GST or non-filing of GST returns by the Contractor or non-compliance of GST Act/provisions. The Contractor shall remit such GST amount with applicable interest and penalties to the MPA within 7 days from the date of intimation by MPA about non-availing of eligible ITC. MPA also reserves its right to deduct such GST amount with interest and penalties from the subsequent bills, Security Deposit or any amount due to the contractor by MPA.

1.17 DEFAULT OF THE CONTRACTOR

If the Contractor makes any default or on the happenings of anyone or more of the following events that is to say;

- a. If the Contractor without reasonable cause abandons the Contract or
- b. Suspends the carrying out of the Works for a reasonable time after receiving written notice from the MPA without any lawful excuse or fails to make proper progress with Works after receiving written notice from the Engineer or
- c. Fails to proceed diligently with the work or
- d. Fails to give the MPA proper facilities for inspection of the Works of any part thereof for three days after receiving notice in writing by the MPA demanding the same or
- e. The Contractor has become insolvent or
- f. The Contractor has gone into liquidation or passes the resolution for winding up or
- g. Upon the Contractor making an arrangement with or assignment in favour of his creditor or
- h. Upon his assigning this contract or
- i. Upon an execution being levied upon the Contractor's good or
- j. Upon winding up order being passed by the court or a Receiver or manager is appointed in respect of any of the property of the Contractor or
- k. Possession is taken by or on behalf of any holder of any debentures secured by floating charges of any of the property of the Contractor or
- l. Fails to complete all or any part of the Works during the time specified for completion of the Contract or such extended time as may be granted by the MPA.

1.18 TERMINATION OF THE CONTRACT

1. In the event of repeated instances of unsatisfactory service or any failure at any time on the part of the contractor to comply with the terms and provisions of this contract to the satisfaction of MPA (who shall be the sole judge and whose decision shall be final), it shall also be open to MPA to terminate this contract by giving not less than Thirty (30) days' notice in writing to that effect and if the contractor, does not make good his default within the notice period, MPA shall be entitled to terminate the contract as a whole or in part duly informing MSME if applicable. In the event of such termination of the contract, MPA shall be entitled to:
 - (i.) encash the Performance Guarantee as it may consider fit;
 - (ii.) get the balance/remaining work done by making alternative arrangements as deemed necessary and until such time MPA is able to appoint a new regular Contractor; and recover from the

contractor (appointed under this tender) any extra expenditure incurred by MPA in getting the work done and damages which MPA may sustain as a consequence of such action.

2. If the extra expenditure incurred by MPA on account of unsatisfactory performance of the contractor as mentioned in paragraphs above is more than the Performance Security proposed to be encashed, the expenditure over and in excess of the Performance Security may be recovered by deducting the said amount from pending bills of the contractor under this tender or from money due to the contractor by MPA under this or any other contract or otherwise. The contractor shall have no claim whatsoever against MPA, in consequence on such recoveries or termination of the contract, as stated above.
3. If at any time the contractor becomes insolvent or files an application for insolvency or any creditor of his moves the court for adjudicating him as an insolvent or, if he is convicted by any court of law, withdraws from the contract, MPA will have the absolute option of terminating the contract forthwith and he shall have no right for damages or compensations on this account.

1.19 DEBARMENT FROM BIDDING

- (i) A bidder shall be debarred if he has been convicted of an offence—
 - (a) Under the Prevention of Corruption Act, 1988; or
 - (b) The Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a service contract.
- (ii) A bidder debarred under sub-section (i) or any successor of the bidder shall not be eligible to participate in the Port tenders for a period not exceeding three years commencing from the date of debarment.
- (iii) Port may debar a bidder or any of its successors, from participating in any tenders undertaken by it, for a period not exceeding two years, if it determines that the bidder has breached the Code of Integrity.
- (iv) In the event of premature termination of contract in terms of provisions of clause 1.17 & 1.18 above, MPA shall also be entitled to debar the Contractor for participation in future tenders of MPA for a period of three (03) years.

1.20 INSURANCE :

The Contractor shall effect and maintain the following policies at no cost to MPA, during operation period with an Indian Insurance Company approved by Insurance Regulatory Development Authority of India (IRDA).

- i. **Commercial General Liability (CGL):** The Contractor is required to take a Commercial General Liability (CGL) Insurance policy during execution of contract work to the extent of 110% of the contract value to cover Third party Liability with cross liability extension. The following third party liabilities shall be covered;
 - a. Third party bodily injuries/death/disablement of persons not belonging to Employer and/or Contractors.
 - b. Third party Property damage which includes damages to others materials /pipeline /cargo /inventories /equipment/other facilities belonging to third party and inclusive of properties during construction/ erection/ Government properties.
 - c. The value of third party legal liability for compensation for loss of human life or partial/total disablement as well as for damage to others equipment /material /property shall be of required statutory limit where applicable or as awarded by Court of Law.

The policy will be on claim made basis with retroactive date from the date of commencement of the contract and shall be valid throughout the tenure of the contract period (including defect liability period) and be also valid during the extended period if any. The policy will be having claim series clause and extended notification clause with cross liability extension.

- ii. **Employer Liability Insurance:** The Contractor shall indemnify and keep indemnified the Employer against all damages or compensation payable at Law in respect of or in consequence of any accident or injury to any workman or other person in the employment of the Contractor or Sub-Contractor against all claims, demands, proceedings, costs, charges and expenses whatsoever in respect thereof or in relation thereto and the Employer shall be at liberty to deduct or adjust from the Contractor's bills an amount that Employer may be called upon to pay towards claims, demands, proceedings, costs, charges and expenses whatsoever in respect of or in relation to any accident or injury referred to above without any reference to the Contractor.

The Contractor shall be registered under ESI as per the relevant statute and act and shall continue such insurance till completion of the Contract covering all the employees/workers/casual labour/contract labour/outsourced persons under his supervision deputed for the said contract work. The Contractor shall also submit such policy of insurance as and when required by the Employer / Employers representatives.

- iii. **Automobile Liability Insurance** covering use of vehicles / mobile equipments used by Contractor or sub-contractor(s) (whether or not owned by them) in connection with the execution of the contract.
- iv. **Claim Lodgment:** In all cases the Contractor shall lodge the claim with the underwriters and also settle the claims. All claims shall be settled in India. However, the Contractor shall proceed with the repairs and/or replacement of the damaged structures / facilities without waiting for the settlement of the claims. In case seizure of materials by concerned authorities the Contractor shall arrange prompt release against bond, securities or cash as required.
- v. The Contractor shall submit to the Employer;
 - a. Evidence that the insurances described above have been effected and
 - b. Copies of policies for the insurances described in the clauses have been submitted.
 - c. When each premium is paid, the Contractor shall submit evidence of payment to the Employer.
- vi. The Contractor shall keep informed their insurer of any relevant changes to the execution of the works and ensure that insurance is maintained in accordance with the insurance clause.
- vii. The Contractor shall also arrange **PUBLIC LIABILITY INSURANCE (PLI)** as applicable under PLI Act, 1991.
- viii. The Contractor will indemnify to the fullest extent permitted by law and keep the Employer, its officers, employees and other related parties hold harmless from all claims for bodily injury and property damage that may arise from the performance of the work.

1.21 **AUTHORITY IN SIGNING TENDER DOCUMENTS:**

- iii. The tender, if submitted on behalf of a Partnership Firm should be signed either by all the partners or some of the partners or other person/s holding a valid "Power of Attorney" from other partners or all the partners constituting the firm.
- iv. In case of a Company, the tender should be signed by a person holding a valid Power of Attorney executed in his favour in accordance with the constitution of the Company.

In case of proprietorship, an undertaking by the owner stating that he is the owner / proprietor of the company shall be submitted and all the tender documents submitted shall be signed by him as per Annexure-03

1.22 Miscellaneous:

- i) The technical specification at Section II and Price Schedule (Bill of Quantities) at Section III to be read in conjunction to ensure the actual supply and works involved.
- ii) The Bidders are advised to visit the site and get acquainted regarding the nature of the work involved at site conditions before quoting the rate.
- iii) The contractor shall provide any other items which have not been specifically mentioned in the Price Schedule (Bill of Quantities), but which are found necessary for completion of the works without incurring any additional expenditure to the Port.
- iv) The Contractor shall pay the labour engaged by him for the work a fair wage, as may be fixed by the Labour Department as per the applicable Minimum Wages Act. The payment shall be strictly made to the labour by the contractor through Bank Account.
- v) The work should be carried out with utmost safety precaution with minimum possible disruption of power supply. The contractor has to ensure that that cables are disconnected on both the sides.
- vi) MPA will not be responsible for any loss or damage of the men / materials / tools / plants engaged by the firm during the work at site / transportation.
- vii) No advance payment will be made.
- viii) The quantities specified in the Bill of Quantities (BOQ) are indicative; however, payment shall be made based on actual quantities executed at site.
- ix) Address for communication and submission of bid:

Executive Engineer (G-Tendering)

2nd floor A.O. Bldg, Headland Sada, Engineering Mechanical Dept.,

Mormugao Port Authority, Mormugao, Goa – 403804.

Phone: 0832-2594218/13/21.

Further amendments if any, visit our website <https://www.mptgoa.gov.in/>

**EXECUTIVE ENGINEER (G-TENDERING)
MORMUGAO PORT AUTHORITY**

SECTION-II

2.0

SCOPE OF WORK

- 2.1 Mormugao Port Authority intends to carry out the shifting of cables supplying High Mast No. 5 to High Mast No. 55 (a total of 10 high masts in between), by relocating them from the existing trench to an adjacent trench.

The work involves:-

Shifting of cables feeding from high mast No.5 to 55 from the existing trench to the adjacent trench , as detailed below:

Trench Preparation

- The contractor shall remove the slabs from the trench where the cables are to be laid.
- After removal of the slabs, the contractor shall thoroughly clean the trench along the stretch from high mast No.5 to High mast No.55.

Cable Removal

- The existing trench slabs must be carefully removed.
- The contractor will remove the power cables (**4Cx70mm² / 4Cx35mm² aluminum cables**) from the trench after disconnecting the same if required .
- Adequate care must be taken to avoid any damage to the cables during removal.

Cable Laying

- The removed cables will be re-laid in the adjacent trench in a proper and secure manner and connected back.
- After laying cable is completed, the trench shall be properly closed and the slab covers reinserted.

Testing and Verification

- Upon completion of cable laying, the power supply to High Mast Nos. 5 to 55 shall be tested.
- The contractor shall properly terminate the cables at the control panels of all high masts using suitable glands and lugs. All materials required for termination shall be supplied by the contractor.
- Only after receiving confirmation of successful power restoration to all high masts the contractor proceed with reinstating the trench covers.

Note:

1. All work must be carried out with the power to the cables switched off. The contractor must ensure there is no power supply available before starting the work.
2. Cable pulling shall be done manually to prevent any damage to the cable.
3. The contractor shall bear the cost of the crane or any other equipment required for lifting the slabs.

2.2 **OTHER TERMS AND CONDITIONS**

- i. The firm should engage skilled service personnel with relevant required tools and instruments for commissioning the subject work.
- ii. The contractor personnel engaged in the work shall follow all safety, security and General rules enforced by Mormugao Port Authority (MPA) and the firm only shall be responsible for the same .
- iii. The required electricity supply will be provided free of cost by MPA at the nearest available source. However, the contractor shall make his own arrangements to extend the supply to the required destination.
- iv. MPA will not be responsible for any loss or damage of the men / materials /tools/plants engaged by the firm during the work at site / transportation .
- v. Necessary entry passes shall be obtained by the firm at their own cost with the approval of Port Officials.

2.3 **Special Terms and Conditions:-**

- i. The contractor shall commence and complete the work as per BOQ and technical specifications.
- ii. The contractor shall complete the work in all respect to the satisfaction of the Engineer-In-Charge or his representative

2.4 COMPLETION PERIOD: - The work shall be completed within 45 days from the date of issue of LOA.

2.5 **SECURITY DEPOSIT:-**

The Contractor shall furnish a Security Deposit equivalent to 10% of the total cost for the 'Shifting of cables feeding high Mast No. 5 to 55 from existing trench to adjacent trench'. This deposit may be submitted in the form of a Demand Draft, NEFT/RTGS, Insurance Surety Bond, and Fixed Deposit Receipt from a commercial bank, or a Bank Guarantee (BG) issued by any nationalized bank with a branch in Goa, and encashable at a local branch in Goa within 15 days of issue of Letter of Acceptance (LOA) by MPA.

Upon successful completion, the Security Deposit shall be returned to the bidder. No interest shall be payable on the amount of Security Deposit in any case.

The Board may, at its option, forthwith forfeit the above Security Deposit in whole or part, if in the opinion of the Board the contractor has failed to fulfill any or all of the conditions of this contract without prejudice to any and all rights of the Board to recover from the contractor any amount falling due to the Board through non-observance by the contractor of any of the clause thereof.

2.6 Electrical Contractors License: - The Bidder shall have valid Electrical license to work, with a minimum voltage of L.T. 415 V, issued by the licensing board and same should be uploaded along with the Technical Bid.

2.7 Payment Terms : - The complete payment will be made after the successful completion of work of entire work .

**EXECUTIVE ENGINEER (G-TENDERING)
MORMUGAO PORT AUTHORITY**

SECTION-III

PRICE SCHEDULE (BILL OF QUANTITIES – BOQ)

Name of the Work: “Shifting of cables feeding high Mast No. 5 to 55 from existing trench to adjacent trench
”.

Quotation No.: CME/XEN(E-P)/Quotation/2025/12

Sr No	Description	Qty	Unit	Rate ₹	Amount ₹
1	Removal of cable from existing trench and laying in the adjacent trench, including removal and re-laying of slab covers and trench cleaning.	1300	Mtr		
2	Termination of cables at the control panels of high masts using appropriate glands and lugs.	18	No		
3	Total (exclusive of GST)				

(In words Rupees _____ only) exclusive of GST

Note:

- The quantities specified in the Bill of Quantities (BOQ) are indicative; however, payment shall be made based based on actual quantities executed at site.
- The offered rates shall be inclusive of all taxes and duties except GST which will be paid as extra as applicable. However, any new tax will be imposed by State/Central Govt. and same will be reimbursed on producing documentary proof.

BID SECURITY DECLARATION FORM

(On Bidder's Letterhead, to be furnished by MSE registered Bidders claiming exemption towards EMD)

Date: _____ Quotation No. CME/XEN(E-P)/Quotation/2025/12

To,
The Executive Engineer (G-Tendering),
MPA, Headland Sada Vasco.

Sub : Quotation for "Shifting of cables feeding high Mast No. 5 to 55 from existing trench to adjacent trench "

I/We, the undersigned, declare that:

I/We understand that, according to tender conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with MPA for a period of three (3) year from the date of notification if I am /We

- a. are in a breach of any obligation under the bid conditions,
- b. made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements;
- c. If the bid is withdrawn or varied or modified in a manner not acceptable to the Employer during the validity or extended validity period duly agreed by the Bidder
- d. Any effort by the Bidder to influence the Employer on bid evaluation, bid comparison or contract award decision.
- e. Fail to commence the work on the specified date as per LOA/Work order and/or.
- f. sign the Agreement AND / OR furnish the required Performance security.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: _____ (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: _____ (insert complete name of person signing the Bid Securing Declaration) Duly authorized to sign the bid for an on behalf of _____ (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

FINANCIAL TURNOVER

M/s. _____ (Indicate Name of the Firm)

CERTIFIED BY CHARTERED ACCOUNTANT.

Bidders should provide financial information as detailed below to demonstrate that they meet the Qualifying requirements for short listing. If required, you may use separate sheets to provide complete financial information.

Summary of actual assets and liabilities for the 03 years. i.e., 2022-23, 2023-24 and 2024-2025

Sr No	Financial Year	Annual Turnover (Rs.)
A	2022 - 2023	
B	2023 - 2024	
C	2024 - 2025	
Average Turnover : _____		

NOTE: In support of submitted information, copies of Auditor reports / Audited 'Balance Sheets' / 'Profit & Loss account' statements for last three (03) years i.e. 2022-23, 2023-24, 2024-25 must be attached, certified by CA with UDIN No.

Attachments:-

- i) Last three years: balance sheets/ profit and loss statements. List them below and attach copies.
- ii) A statement duly certified by the Chartered Accountant showing the average Financial Turnover of the bidder over the last three Financial years 2022-23, 2023-24, 2024-25.

Name of the Chartered Accountant:

Signature & Seal of the Chartered Accountant:

UDIN No:

Ph No.:

Email ID:

Sign and Seal of the Bidder/ Bidders Authorised representative

FORMAT FOR PROPRIETORSHIP*(On Bidder's Letter Head)*

To,
 The Chief Mechanical Engineer,
 Mormugao Port Authority,
 'SAARASI' Administrative office,
 Headland Sada,
 Mormugao, Goa – 403 804

Sir,

Sub.: Shifting of cables feeding high Mast No. 5 to 55 from existing trench to adjacent trench.

Ref.: Quotation No.: CME/XEN (E-P)/quotation/2025/12

This is to inform you that I Mr. (Name) _____ is the sole proprietor of M/s. _____ (Name of the firm) having their registered office at _____ (office address). By virtue of proprietorship, I am authorized to sign tender document, execute Agreement and all related corresponding documents in the subject tender invited by Mormugao Port Authority.

Company Seal & Sign

----- OR -----

FORMAT OF POWER OF ATTORNEY (in original)

In favour of signatory/s to the Tender, duly authenticated by Notary Public.

(To be executed on non-judicial Stamp Paper of Rs.500/-)

Dated: _____

POWER OF ATTORNEY

To Whomsoever It May Concern

Mr. _____ (Name of the Person(s)), domicile at _____ (Address), acting as _____ (Designation and name of the firm), and whose signature is attested below, is hereby authorized on behalf of _____ (Name of the Tenderer) to provide information and respond to enquiries etc. as may be required by the Port or any governmental authority for the Work of **“Shifting of cables feeding high Mast No. 5 to 55 from existing trench to adjacent trench”** and is hereby further authorized to sign and file relevant documents in respect of the above.

(Attested signature of Mr. _____)

For _____ (Name of the Tenderer)

FORMAT FOR DECLARATION

(To be executed on bidder's letter head)

To
 The Chief Mechanical Engineer,
 MORMUGAO PORT AUTHORITY,
 Headland Sada, Goa.
India.

Name of the Work: **"Shifting of cables feeding high Mast No. 5 to 55 from existing trench to adjacent trench"**

The undersigned, having studied the pre-qualification submission for the abovementioned project, hereby states:

1. The information furnished in our bid is true and accurate to the best of my knowledge.
2. That in case of being pre-qualified, we acknowledge that the Employer may invite us to participate in due time for the opening of Price cover of the tender on the basis of provisions made in the tender documents to follow.
3. When the call for tenders is issued, if the legal, technical or financial conditions, or the contractual capacity of the firm or joint venture changes, we commit ourselves to inform you and acknowledge your sole right to review the pre-qualification made.
4. We enclose all the required pre-qualification data format and all other documents and supplementary information required for the pre-qualification evaluation.
5. We state that no changes have been made by us in the downloaded tender documents and also understand that in the event of any discrepancies observed, the quotation document No. CME/XEN (E-P)/quotation/2025/12 uploaded by MPA is full and final for all legal/contractual obligations.
6. No conditions are incorporated in the Financial Bid. In case any conditions are specified in the Financial Bid, the Tender will be rejected summarily without making any further reference to the Bidder.
7. We also state that we have not made any payment or illegal gratification to any person/authority connected with the bid process so as to influence the bid process and have not committed any offence under the PC Act in connection with the bid.
8. We also undertake that, currently we don't have any litigation and have not been blacklisted by any firm.

Date:

Place:

Name of the Applicant : _____

Represented by (Name & capacity)

BANK DETAILS FOR ECS PAYMENT

1. Name of the Bank and Branch :
2. Account Number :
3. MICR Number :
4. Type of Account :
5. IFSC Number :
6. Copy of PAN Card :
7. TIN Number :
8. GST Regn. No.:
9. EPF No. :
10. ESI Regn. No.

Firm's Sign and Seal

Place:

Date:

GST DETAILS FORM

Sr No	Particular	Mormugao Port Authority	Data Required from the Party
1	Customer Name as per GST Registration Certificate	Mormugao Port Authority	
2	Full Postal Address	Administrative Building, Headland Sada.	
3	City	Goa	
4	Pin code	403 804	
5	PAN	AAALM0293P	
6	Type of Person	Local Authority	Company/Firm/Individual /Trust/LLP/AOP
7	Resident/Non Resident as per Income Tax Act	Resident	
8	ARN No.	AA30617001663N	
9	GST No.	30AAALM0293P1ZY	
10	PPOB (Principal Place of Business) or APOB (Additional Place of Business)	PPOB	
11	Reason for Non Registration (Turnover Limit / Non Taxable Supply / Other Reason)	NA (Registered Under GST)	
12	Type of Customer (Manufacturer/Trader/Importer/Depot/Service Provider/Works Contractor/Principal/Consumer)	Service Provider	
13	Whether Falling under SEZ unit or Developer? (Yes or No)	No.	
14	Whether B2B or B2c (B= Business & C= Customer)	B2B	
15	Whether Opted for Composition Lavy Scheme? (Yes or No)	No.	
16	Whether falling under casual taxable person as per Section 2(20) of CGST Act,2017 (yes or No)	No.	
17	Whether falling under Non Resident taxable person as per section 2(77) of CGST Act,	No.	

	2017 ? (Yes or No)		
18	Central Excise Registration No.	--	
19	Service Tax Registration No.	AAALM0293PST001	
20	VAT - TIN	30181201096	
21	CST - TIN	V/CST/1683	
22	IEC	1706000073	
23	Contact Details :		
	Name	Shri.Pradeep Kumar Kar	
	Designation	FA&CAO	
	Phone No.	0832-2521132	
	E-mail	facao@mptgoa.gov.in	

I, Mr./Mrs. _____ (Proprietor/Partner/Director) of M/s _____ do certify that the information given above is complete and correct.

Place: _____

Signature

Date: _____

(Name: _____)

ELECTRONIC PAYMENT SYSTEM MANDATE FORM

The details for processing the payment through NEFT/RTGS/Net Banking as below:-

1	Name of the Beneficiary	MORMUGAO PORT AUTHORITY
2	Address of the Beneficiary with PIN Code	Administrative Office Building, Headland Sada, Goa – 403804.
3	PAN Number	AAALM0293P
4	Name & Mobile Number of responsible person	Accounts Officer 2594417
5	Name of the Bank & Branch	STATE BANK OF INDIA, Mormugao Harbour Branch
6	Bank Telephone Number	0832-2520212
7	Address of the Bank	STATE BANK OF INDIA, Mormugao Harbour, Goa-403803.
8	MICR Code of the Bank	403002024
9	IFSC Code No.	SBIN0002164
10	Type of Account and Branch Code	Current Account / Branch Code:- 002164
11	Account number of the Bank	10438017048 (MPA General Account)
12	Beneficiary E-mail ID	cashmpt@mptgoa.gov.in